

**CONTRACT**  
**TO PROVIDE CHILD CARE SERVICES**

This agreement between the **Mickey Academy Child Care** and **Parents** \_\_\_\_\_ hereinafter "PARENT(S)", who's **child/children** \_\_\_\_\_ hereinafter "CHILD", will attend that care.

Both parties acknowledge that they have read and understand the *Policies & Procedures Handbook* developed by **Mickey Academy** and that both parties agree to abide by the provisions and terms of this document.

**The Mickey Academy agrees that they will:**

- A. Provide child care from: \_\_\_\_\_ (start time) to: \_\_\_\_\_ (finish time), beginning on: \_\_\_\_/\_\_\_\_/\_\_\_\_ through to: \_\_\_\_/\_\_\_\_/\_\_\_\_ (completion date if known), for the weekdays of:  M  T  W  TH  F, except on recognized federal holidays and PROVIDER holidays when the facility will be closed.
- B. Provide daily activities and learning materials that entertain, educate and develop the CHILD.
- C. Provide the items necessary to care for the CHILD with regards to personal hygiene, safety, and general day-to-day necessities.
- D. Provide their name, address and taxpayer identification number (social insurance/security number) for the PARENT to use to qualify for Child Care Credit when submitting their income tax.

**The PARENT(S) agrees that they will:**

- A. Drop-off and pick up their CHILD within the times set above or pay an overtime fee as agreed to below. The PARENT(S) will provide reasonable notice to the Mickey Academy if they will be late in picking up their child.
- B. Inform the Mickey Academy of illness, communicable disease, or problems with their CHILD that could affect other children in the care of the Mickey Academy and keep the CHILD home when presenting any of the signs of illness as outlined in the *Policies & Procedures Handbook*.
- C. Complete the Registration, Child Development, Emergency Medical Information and Permission Forms.
- D. Supply the Mickey Academy with the following items necessary for the care of their CHILD:  
 Diapers  Formula  Special Diet Foods  Other items such as: \_\_\_\_\_.
- E. Insure that the child's immunizations are kept up to date, and provide the immunization information and physicians signature as required by state regulations.

F. Comply with all requirements and policies of the Mickey Academy.

**The parties agree that in exchange for these child care services, the PARENT(S) will pay the Mickey Academy the following fees:**

- A. A \$\_\_\_\_\_ deposit, due upon signing and execution of this agreement, said deposit being refundable upon the payment of all balances owed at the termination of this contract.
- B. \$\_\_\_\_\_ per [ ] Week, [ ] Day, [ ] Hour, as a flat rate for the times set above, due and payable not later than the beginning of the last day of care for each [ ] Week, [ ] Bi-Week, [ ] Month, [ ] Day.
- C. \$10 per day late fee if rate is not paid on time.
- D. \$15 per quarter hour or any fraction of an hour if the PARENT(S) fails to pick up the CHILD by the times stated above, due and payable upon arrival of the PARENT(S) responsible for picking up the child.

The parties agree that all such payments shall be made in cash, check, or money order, with a \$25.00 fee for returned checks, plus \$10.00 per day late fees until balance is settled.

PARENT(S) agree to pay the Mickey Academy \$\_\_\_\_\_, equivalent to (one-half (1/2) the agreed to fees), for the time their family is on vacation in order to retain a day-care slot for the CHILD, and agree to give the Mickey Academy two (2) weeks written notice of their intention to do so.

Both parties agree that if other arrangements are made for child care during the time when the CHILD is under contract to be cared for with the Mickey Academy, the PARENT(S) will pay for the service regardless of whether or not their child attended Mickey Academy

Both parties agree that a two-week written notice must be served to the respective party should either the PARENT or the Mickey Academy decide to terminate this agreement. If the two weeks written notice is not provided, the PARENT will be responsible for paying the agreed upon fees in absence of notice or a portion thereof if some notice is given, and the Mickey Academy agrees to reimburse the parent for any already paid services of the same.

This contract is subject to review on: \_\_\_\_/\_\_\_\_/\_\_\_\_\_. Any changes with regards to fees, hours of care, and/or terms of care made by the Mickey Academy to the terms of this agreement must be made on the renewal date unless mutually agreed upon before hand by the Mickey Academy and the PARENT(S).

Both parties agree to the following miscellaneous provisions:

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This contract is legally binding on both parties and subject to enforcement through any lawful means. Any party in default is liable for attorney fees, court costs and any other expenses incurred in enforcement, if applicable...

Understood, agrees to and signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Provider)

\_\_\_\_\_  
(Mother/Guardian)

\_\_\_\_\_  
(Father)